



**Recommendation for Admission
Department of Kinesiology
Michigan State University**

Please print or type

APPLICANT: Please complete the first section of this form, then send it directly to your references to complete their part.

Applicant _____ Concentration _____ Degree [] M.S. [] Ph.D.

Under Federal law, students have the option to waive their right to see specific letters of recommendation.
In accordance with the Family Education Rights Privacy Act of 1974,

I ___ waive my right to review this letter of recommendation.

I ___ do not waive my right to review this letter of recommendation.

Applicant's Signature _____ Date _____

REFEREE: Please complete this form by January 15 and return it directly to Jo Ann Janes, Graduate Studies Secretary, Department of Kinesiology, Room 3, IM Sports Circle Building, Michigan State University, East Lansing, MI 48824-1049. Action cannot be taken on the individual's application until this form is received. Please print or type.

Name of Referee _____ Position/Title _____

Address _____

Daytime Telephone Number _____ FAX Number _____ Email _____

1. How long have you known the applicant? _____
2. How well do you know the applicant? [] very well [] moderately well [] slightly well
3. In what capacity have you been associated with the applicant (instructor, advisor, etc.) _____

4. Among approximately _____ students I have known in comparable fields, I would rank this student in the upper _____%
5. Please attach a separate letter of recommendation concerning any special strengths or weaknesses which would affect the applicant's suitability as a graduate student and/or a future university faculty member.
6. Please rate the applicant on each of the items below relative to other applicants seeking the same degree in the same (or similar) disciplinary concentration by placing an "X" under the appropriate heading.

	Excellent	Good	Average	Below Average	Low	Unable to Judge
Industry (work habits, willingness to work)						
Thoroughness (accuracy, completeness)						
Reliability (dependable, honest)						
Initiative (gets things going, tries new ideas)						
Leadership (takes charge, organizes others)						
Independence (self-directed, can work alone)						
Cooperation (can work with others, agreeable)						
Intellectual Ability (intelligence to succeed)						
Motivation (desire to succeed, obtain degree)						
General Attitude (general outlook, perspective)						
Emotional Control (stability, volatility of emotions)						
Social Skills (extroversion, respect for others, tact)						
Verbal Skills-English (articulation, accuracy, fluency)						
Writing Skills-English (organization, accuracy, clarity)						
Academic Prospect as a Graduate Student (circle)	top 5%	75-95%	50-74%	25-49%	0-24%	

Referee's Signature _____ Date _____

Thank you for your cooperation in completing this form!