

Michigan State University
Credit Evaluation
Graduate Program

Name _____ PID _____

Credit from _____ Date taken _____

Total Credits Transferred _____ Equivalent number of
MSU semester credits _____

College _____ Major _____ Degree _____

Entered _____ Date _____

Explanation and Instructions

This form is to be used for the evaluation of graduate credit earned at another accredited institution.

1. Listed in column (1) are graduate level subjects previously completed at another accredited institution.
2. In column (2) are the semester or term credits previously earned in subjects listed in column (1).
3. Column (3) may be used for those departments and/or colleges which desire to make a specific subject listing for evaluation purposes. Three term credits equal two semester credits (e.g. Chemistry 800 - 6 term credits equal 4 semester credits).
4. In column (4) the department and/or college will indicate the number of semester credits to be accepted in transfer. (Subject by subject or by total only.) (400 level and 800 level courses should be identified here).
5. When the evaluation has been completed and approved by the Dean's Office, the original evaluation must be sent to the Admissions Office with an official transcript from the institution. Copies should be filed by the Dean's Office and the Departmental/Unit office.
6. A copy of a transfer course summary worksheet will be sent to the student upon completion.

(1) <u>Transfer Subjects</u> Dept. or Course Title Course No.	(2) _ TERM CRS. _ SEM. CRS	(3) <u>Corresponding MSU Subjects</u> Department Course No. Sem. Credits	(4) Accepted MSU Credits

Signature of Chairperson Date

Signature of Dean Date